

**Centerville-Abington Community Schools
Band Department
www.centervillebands.com**



**Band Handbook 2019-2020
Mr. Charles M. Roesch, Director**

2019-2020 Centerville High School Additional Band Staff

**Brian Cheek
Assistant Director**

**Erin Roesch - Woodwind Technician
Casey Reazin - Percussion Technician
Lisa Mullen - Color Guard Instructor
Emily Arndt - Additional Technicians**

Current Music Booster Officers (Elections held in October)

Michele Miles - President

Julie Gibbons - Vice President

Laura Arndt - Secretary

- Treasurer

Parents of all current band students are members of the Centerville Music Boosters. There is no membership fee. Meetings are held on a regular basis during each month. **The regularly scheduled meetings are held on the first Tuesday of each month starting at 7:00 pm in the CHS band room.**

Without a strong parent group, the Centerville Junior and Senior High School Bands would not be what they are today. Parents are needed to perform many important tasks. Please give your time and support to your children to help keep the traditions and excellence of our music program alive and well.

INTRODUCTION

This Handbook has been written for the Centerville Junior and Senior High School Band members and their parents to provide information regarding various policies and procedures of the program. The band program consists of the Centerville High School Blue Regiment, Concert Band, Jazz Ensemble, Junior High Bands, Color Guard and various chamber music ensembles.

Please write or call with any questions you may have. It is important that you read and keep this handbook for use during the year should you have any questions on policy. Contact: croesch@centerville.k12.in.us or call 855-3481 ext. 2026.

The band program at Centerville is a vital and important part of Centerville Junior and Senior High School, academically and socially. The performances of the band at sporting events, assemblies, concerts, parades, and contests add so much to the Centerville experience and to our community. **It is possible, by setting your schedule in a reasonable manner and by managing your time efficiently, to be in band and still maintain a high scholastic standing as well as take part in the many extra-curricular activities Centerville has to offer.** Being in the Centerville Band will greatly enrich your school experience and provide you with an education for a lifetime as you take part in band concerts, field trips, festivals, as well as marching band competitions and other performances offered by the band program.

Take care and pride in the job you are doing during each band rehearsal, class, performance, and even during your practice time at home. Achieved through hard work, the pride of a job well done is what makes our efforts worthwhile. The adoption of a positive attitude will allow our band's level of musicianship to grow and contribute to a musically successful year. This philosophy will assure that you get the best music education experience possible with the highest standards of excellence.

“Success is a peace of mind which is a direct result of self-satisfaction in knowing you made the effort to become the best you are capable of becoming.” - John Wooden

WHAT PARENTS CAN DO TO HELP

Notify the Director if your child is going to be *absent or tardy* for rehearsals or performances. Writing a short note telling us when and why your student will be absent will fulfill this. **This should be done no later than 7 days before the rehearsal or performance**, except in the case of an emergency. A short note goes a long way in communication. **Work and/or babysitting will not be an excused absence.**

- Make sure students are at rehearsals at least 10 minutes before start time.
- Attend Music Booster meetings whenever possible.
- Volunteer for parent committees.
- Assist in whatever way possible to have your child prepared and on time for each rehearsal or performance.
- Encourage your child to practice at home daily and assist in finding them a quiet place to do so.
- Show interest and support in your child's music studies by attending performances whenever possible.
- Discuss with the director anything that will help him understand and work better with your child.
- Support your child's fundraising efforts.
- Help your child with time management. Balancing academics, music, family, sports, and leisure is a task that we all need to take time and work on. A good plan will assist in making your child's experience in school an enjoyable one and one that he/she will never forget.

FOLLOW THE BAND FOR UP-TO-DATE DOCUMENTS, COMMUNICATION AND INFORMATION



Centerville Bands on Facebook
Centerville Music Boosters on Facebook



Centerville Bands on Instagram



@CvilleBlueReg on Twitter

BAND POLICIES AND PROCEDURES

STUDENT SAFETY

In the event of a **fire drill**, students will exit down the class ramp and out the doors by the backstage/dressing room area into the main parking lot. Students will proceed past the second row of cars and remain there quietly until it is safe to return to the building.

In the event of a **tornado drill**, students will proceed into the side hallway (toward the east gym) and assume the safety position against the row of lockers lining the hall. Students will remain quiet until the drill is completed or it is safe to resume class.

In the event of a **CODE BLUE**, students will proceed into the classroom “safe area” until further instructions are given.

ATTENDANCE

Membership in the Centerville Band carries with it a responsibility of attendance at ALL rehearsals and performances. Each student is one of many students in a performing group where teamwork is of the utmost importance. It is essential that we have 100% attendance at all rehearsals and performances to ensure the success and integrity of the program. A large portion of a student’s grade in Band is earned through quality participation and positive progress at all events, rehearsals and performances.

There are valid excuses for missing a rehearsal or a performance, such as an emergency, family illness, or death. When these occur you must notify the director as soon as possible. **Work and/or babysitting will not be considered an excused absence.**

Students need to be in their assigned seats WITH ALL MATERIALS when the bell rings. Attendance and tardies will be recorded by the instructor at this time.

GENERAL CONDUCT

Those that have a positive attitude, regardless of their individual skills, will always have a place in the Centerville Band.

A positive attitude during rehearsals and performances is characterized by a cheerful outlook, cooperation in the preparation and maintenance of our classroom and facilities, and an eagerness to do what it takes to be successful.

Never speak about another school or band member in a demeaning manner. They are all students like you trying to do their best. Keep this in mind before speaking about another school or band member.

Those who do not project a positive, cooperative attitude will be asked to change their behavior, become an alternate, or leave the program. Even the best performers, if they do not care about the good of the group, will not contribute positively to the Centerville Band. If improvement is not noticed, the director may call the student’s parents to discuss consequences.

Instruments should always be properly stored in its case, and either placed on a shelf or locked in a locker. Never leave an instrument out where it can be damaged or compromised. If this persists disciplinary action will take place.

REHEARSALS

Talking will be kept to an absolute minimum. During actual rehearsal time on the field or in the band room or stage, **you must not talk!** If you have questions or suggestions during rehearsal you can raise your hand to get the attention of an instructor. Students failing to comply with this important rule will be given consequences from the discipline plan (pg. 9).

No playing out of turn.

NO GUM, FOOD, CANDY OR SOFT DRINKS (POP) ARE ALLOWED IN THE BAND ROOM, ON STAGE, IN THE GYM OR ON THE PRACTICE FIELD AT ANY TIME!

For marching rehearsals, **you must wear sneakers with socks. If you do not have sneakers during marching rehearsal, you will not be allowed to participate and will lose credit for participation in the rehearsal.**

Wear a hat for outside rehearsals only. **Everyone must remove his or her hat for inside rehearsals.** You should wear sunscreen when outside. You may wear sunglasses. **Bring plenty of water and snacks to all outside rehearsals. We will have regular water and nutrition breaks.**

PERFORMANCES

Arrive early and plan ahead to have enough time to be dressed, warmed up, and in your seat or designated position, ready to play or march when directed. **Call time for events is as noted on the calendar; if none is indicated, call time is 1/2 hour before the actual performance time.**

Non-band members are not permitted to sit within the Band. This includes all performances (football, basketball, etc.). Non-band members sitting in the Band will be asked to leave and will be expected to comply.

Once the performance is complete, put all equipment away properly. All students are required to remain in the band room until dismissed by section leaders. The director or staff member will dismiss section leaders.

Your behavior is most important during a performance, whether you are playing or listening. Remember that the quality of your participation during a performance is a part of your grade.

UNIFORM GUIDELINES

When you are in a uniform (or any part thereof) of the Centerville Junior and Senior High School Band you are a representative of our band, school, and community. Running in uniform is prohibited. Do not swear in uniform.

Uniform is defined as follows:

Football game/Marching band- black marching shoes and black socks, Regiment helmet with plume, bib pants, jacket, and T-shirt. Under the uniform it is required to wear plain black athletic shorts. These work best for comfort and protect the uniform bib pants.

Basketball game- School colors/Band shirt and jeans/shorts.

Concert Band and Jazz Band- All Black for all members. Black dress and black slacks, socks and shoes for gentlemen. Black dress or pantsuit with black hose/shoes for ladies.

Junior High- Music department shirt (purchased through Mr. Roesch) with black pants, socks and shoes.

Your uniform is to be worn completely and properly at all times

Nail polish and jewelry should not be visible while in uniform. Baseball caps and hats are not to be worn while in uniform.

Any wind or percussion player with hair longer than their jacket collar is to have their hair put up inside the hat. The Color Guard will wear their hair in a style that is decided by the director and staff according to each performance.

In general, if you have any concerns as to whether or not you should or should not be doing something in uniform – DO NOT DO IT. When you are in uniform you are looked upon as a member of the Centerville Band. Most fans, parents, and other students who see you behind the scenes will form their opinion of the entire band based on your appearance and behavior in uniform.

We are lucky to have dedicated parents who devote long hours to the upkeep of our uniforms. Do everything you can to assist these parents in their work. Be cooperative. Help them when hanging up your uniform at the end of a performance. A simple “thank you” goes a long way.

Any student not abiding by these uniform codes may be removed from the performance and will not receive credit.

MISCELLANEOUS

CNN 10 is an opportunity for students to remain up to date on current events and important announcements from the school. All students should be seated in their sections and courteous so that those watching the broadcast may not be distracted. Students may finish up on homework at this time. Students completing homework during band class will be subject for discipline.

Students that do not have Internet access at home will need to download/submit their Smartmusic during an appropriate time at school, which may or may not be during their band class. If a student needs to access these assignments during their SRT, he/she must obtain a research pass from me PRIOR to their SRT class. No passes will be handed out while instruction is going on in the band room.

School-related conflicts will be handled in accordance with pp.63-64 of the Centerville Teacher Handbook (please see appendix for copy). Please note that the *example* given in item 4-C is invalid (Jazz band is a credited class and not subject to the exception).

Solo / Ensemble, IBA Honor Bands and All-State Band are optional for all members. I recommend that you consider this opportunity, and will be available to assist you in preparation. Information will be handed out as it becomes available. Check the events calendar for deadlines.

Students participating in band will regularly update their **band survey sheets**, earning activity points through various music activities toward receiving their award jacket. These activity points are independent from individual and group incentives.

Private lessons are strongly encouraged for all students. Private instruction helps to unlock the potential of a student and create a stronger appreciation of the art of music. Ability level of the student also increases with practice and instruction. Students that take advantage of this opportunity will be rewarded with 30 points per semester toward their awards jacket (maximum of 60 points per year).

Students **performing outside the classroom** (for example, special music at church) will be rewarded with 10 points (towards their awards jacket) per performance. Students involved with a regular group outside the class will be rewarded as each situation is examined.

GRADING POLICY (High School)

<u>9 week period</u>		<u>Semester</u>	
Performances*	30 %	First 9 weeks grade	40%
Participation	10 %	Second 9 weeks grade	40%
Concert Attendance**	15%	Exam	20%
Performance Quizzes	30%		
Written Quizzes	15 %	TOTAL	100%
TOTAL	100 %		

***Performances** are tabulated with the following scale:

Ball games: 50 pts each

Concerts: 150 pts each

Contest: 200 pts

Commencement: 200 pts

Using this reference, the performance grade weighs upon what types of performances are in a particular grading period..

Each grading period students will be required to **attend one concert outside their primary performing group. This may be a choral concert or events outside our school (for example, Richmond Civic Theater, Earlham College, Richmond Symphony, other concerts, etc.). Shared concerts (high school and junior high) do not count. Documentation will be required as proof for events. The documentation may be turned in at any time during the grading period, but must be completed prior to the last day.

Participation will be evaluated on a daily basis with consideration of effort, attitude, and behavior. Absences (excused/unexcused) will be handled in conjunction with school policy.

Points per day	Criteria (Student has/is:)
4	<ul style="list-style-type: none"> • A strong desire to learn • A positive attitude • Consistently on task
3	<ul style="list-style-type: none"> • A willingness to learn • A neutral attitude • Frequently on task
2	<ul style="list-style-type: none"> • An indifference to learn • A negative attitude • Frequently off task
1	<ul style="list-style-type: none"> • An unwillingness to learn • Disruptive behavior • Consistently off task

GRADING POLICY (Junior High)

<u>9 week period</u>		<u>Semester</u>	
Performances	30 %	First 9 weeks grade	40%
Participation	20 %	Second 9 weeks grade	40%
Performance Quizzes	30 %	Exam	20%
Written Quizzes	20%		
TOTAL	100 %	TOTAL	100%

Performances are tabulated with the following scale:

Concerts: 50 pts each

Contest: 100 pts

Using this reference, the performance grade weighs upon what types of performances are in a particular grading period.

Each grading period, a **quiz** or quizzes covering fundamentals, musicianship, and/or sight-reading will be administered. The quiz will use items and techniques covered in the classroom.

Participation will be evaluated on a daily basis with consideration of effort, attitude, and behavior. Absences (excused/unexcused) will be handled in conjunction with school policy.

Points per day	Criteria (Student has/is:)
4	<ul style="list-style-type: none"> • A strong desire to learn • A positive attitude • Consistently on task
3	<ul style="list-style-type: none"> • A willingness to learn • A neutral attitude • Frequently on task
2	<ul style="list-style-type: none"> • An indifference to learn • A negative attitude • Frequently off task
1	<ul style="list-style-type: none"> • An unwillingness to learn • Disruptive behavior • Consistently off task

GRADING SCALE

100 - 97% = A+	96 - 94% = A	93 - 90% = A-
89 - 87% = B+	86 - 84% = B	83 - 80% = B-
79 - 77% = C+	76 - 74% = C	73 - 70% = C-
69 - 67% = D+	66 - 64% = D	63 - 60% = D-
	0 - 59% = F	

DISCIPLINE PLAN

Band Rules

1. No talking during rehearsal unless prompted or recognized.
2. No playing after a “cut-off.”
3. Follow directions the first time given.
4. No candy, gum, food, or pop will be allowed before, during, or after class.
5. Be in your assigned seat with all materials five minutes after the bell.

Consequences:

First-	Verbal Warning
Second-	Student detained one (1) minute after bell
Third-	Student detained two (2) minutes after bell
Fourth-	Student detained two (2) minutes after class, after school detention assigned, parents notified
Fifth-	Student detained two (2) minutes after class, after school detention assigned, parents notified, and office referral

Severe Clause- Student is immediately referred to the office.

PRACTICE POLICY

Practice is expected and necessary to reinforce skills and concepts learned in the class and to develop individual technique. Students that have transportation concerns (bus students) need to manage time to allow for weekend- only practice.

Parents should make practice a priority the same as homework in other academic classes. Setting up a regular time and quiet area for the student is strongly encouraged. Parents can show support and encouragement by having students give periodic recitals over practiced materials.

PRACTICE SHOULD NEVER BE A PUNISHMENT OF ANY KIND.

Sample practice session outline (based on a 30 minute session)

- I. Warm-up (5 minutes)
 - * Pay attention to air control and tone quality...ALWAYS use good posture!
- II. Scales practice (15 minutes)
 - * Scales develop your technique...be persistent and accurate!
 - * Continue to review scales as you learn new ones
- III. Musical Excerpt (5 minutes)
 - * This can be assigned by the teacher or chosen by the student
 - * The goal is always improvement
 - * Start slowly in small portions (measure by measure) for accuracy
 - * When the portion is accurate **consistently**, then speed up the tempo
- IV. Sight-reading (5 minutes)
 - * Choose music you have never practiced before, examine it briefly and play the example

BAND TRIPS

The bands make many appearances in the community and surrounding areas. Our students represent our school, family, and community. A student's conduct should always reflect positively on the school, community, other students, and him/herself.

School rules and policies will be in effect on all trips. Failure to comply within these guidelines may result in suspension from school and band.

School Board policy regarding field trips will be observed. Field trip forms must be completed and returned before a student is allowed to participate. The school will provide transportation.

HANDBOOK AGREEMENT

I have read the procedures and policies outlined in this handbook. By signing below, I understand my responsibilities as a band student of Centerville Junior or Senior High School and will comply with the guidelines stated in the handbook.

Student Printed Name

Student Signature

Date

Parent Signature

Date

If this form is not signed and returned, it will be assumed that the student has agreed with the guidelines contained in this packet.

Field Trip Form

I give my permission for my child to participate with the band at all music events and travel opportunities directly relating to performance. This includes all scheduled events, as well as future opportunities as they arise, but *does not include any out-of-state trips.*

Student Name

Date

Parent Signature

Date

Please sign and return this sheet to Mr. Roesch on or before August 12, 2019